



## Dual Enrollment Online Application Process

<p>Online Application</p>	<ul style="list-style-type: none"> <li>To enroll in SNHU's Dual Enrollment program, you must complete an online application.</li> <li>Go to the following website and enter your information: <a href="http://www.snhu.edu/dual">www.snhu.edu/dual</a> and click the link on the left for applications: <small>School-Specific Student Applications</small></li> <li>Find your school from the list and click on it to begin the application process.</li> <li>For best results, use one of the following browsers: Firefox, Google Chrome or Internet Explorer 10.</li> <li>If you are under age 18, please have a parent with you when completing the application.</li> </ul>
<p>Personal Information</p>	<ul style="list-style-type: none"> <li>Complete all fields marked with a red asterisk.</li> <li>If you do not have a middle name, please enter <b>NONE</b>.</li> <li>If you are a citizen or permanent resident, select yes. If not, select no and enter additional information.</li> </ul>
<p>Education/Course Information</p> 	<ul style="list-style-type: none"> <li>Select the High School that you attend.</li> <li>Select the year in which you are graduating.</li> <li>Select the High School and class where you are enrolling.</li> <li>Select the Instructor who is teaching the class.</li> <li>Select the fee associated with the class you are taking.</li> <li>If you are taking additional classes this semester with <b>SNHU in the High School</b> (other than a lab), select yes and fill out additional information. If not, select no and continue with the application.</li> <li>If your class has a required lab associated with it, you will be prompted to select: <i>High School, Class, Instructor, and Fee</i></li> <li>Have you previously taken classes through SNHU before? If no, select first time applicant. If yes, select previously taken SNHU classes. If you know your SNHU ID #, please enter it. This is not your high school ID #. If you do not know your SNHU ID#, leave blank and continue on with application.</li> <li>Confirm your class registration(s). If you have made a mistake, now is the time to click the back button and adjust any information that needs adjusting.</li> <li>If everything looks good, click next which bring you to the payment review page.</li> </ul>
<p>Signature</p> 	<ul style="list-style-type: none"> <li><input type="checkbox"/> Student signature is required.</li> <li><input type="checkbox"/> A parent signature is required if the student is under the age of 18. If you are under 18, please be sure your parent is with you to electronically sign the application.</li> </ul>
<p>Completed Application</p>	<ul style="list-style-type: none"> <li>Once you have completed the online application, you will receive an email confirmation to the email address you provided.</li> <li>Please print the email confirmation and submit to your instructor with payment (unless already paid by credit card online).</li> <li>Payment Information:             <ul style="list-style-type: none"> <li>If paying by check or cash, complete the payment information that is on the email confirmation sheet: Checks: write check number Cash: write total amount paid</li> <li>If paying by credit card, use the link provided at the end of the application, on your email confirmation, or found here: <a href="https://snhuweb.snhu.edu/SNHUPayUser/MakePayment/Dual-Enrollment">https://snhuweb.snhu.edu/SNHUPayUser/MakePayment/Dual-Enrollment</a></li> </ul> </li> <li>Questions? Please email me at: <a href="mailto:m.briger-haskell@snhu.edu">m.briger-haskell@snhu.edu</a></li> </ul>

## FAQS ABOUT THE PROGRAM

### How do I register for a course?

Applications are distributed to students in class by the high school instructor following a presentation on the program. You must register within the first 2-3 weeks of course, and will be classified as a part-time, non-matriculating, non-degree-seeking student at SNHU. Enrollment is not retroactive.

### Will the SNHU credits transfer?

Dual enrollment courses and grades will appear on an official university transcript. Credits are generally accepted by all colleges and universities, but there is no guarantee. Institutions accepting transfer credits will determine the minimum grade required for a course to be transferred. It is your responsibility to consult with higher educational institutions to determine whether these credits can be transferred.

### How do I obtain an official transcript?

You can request an official transcript by selecting the transcript request tab at [www.snhu.edu/dual](http://www.snhu.edu/dual). Simply complete the online request form and pay the required fee. Only students can request transcripts.

### How are my grades determined and reported?

Grades are determined by the high school teacher, who will submit final grades to the registrar's office. Grades will be used to calculate a GPA should you choose to attend SNHU.

### Can I withdraw from an SNHU course?

Yes. Discuss with your instructor who will need to complete and submit an official withdrawal form prior to November 15th for Fall courses and March 15th for Spring courses.

### Can I repeat a course to raise my grade?

Yes, you may repeat any course. The most recent grade earned becomes the grade of record, and only the credits for the most recent grade earned will count toward your record of completed credits.

**Want to learn more? For additional program information, including more Frequently Asked Questions, visit [www.snhu.edu/dual](http://www.snhu.edu/dual).**

Southern  
New Hampshire  
University

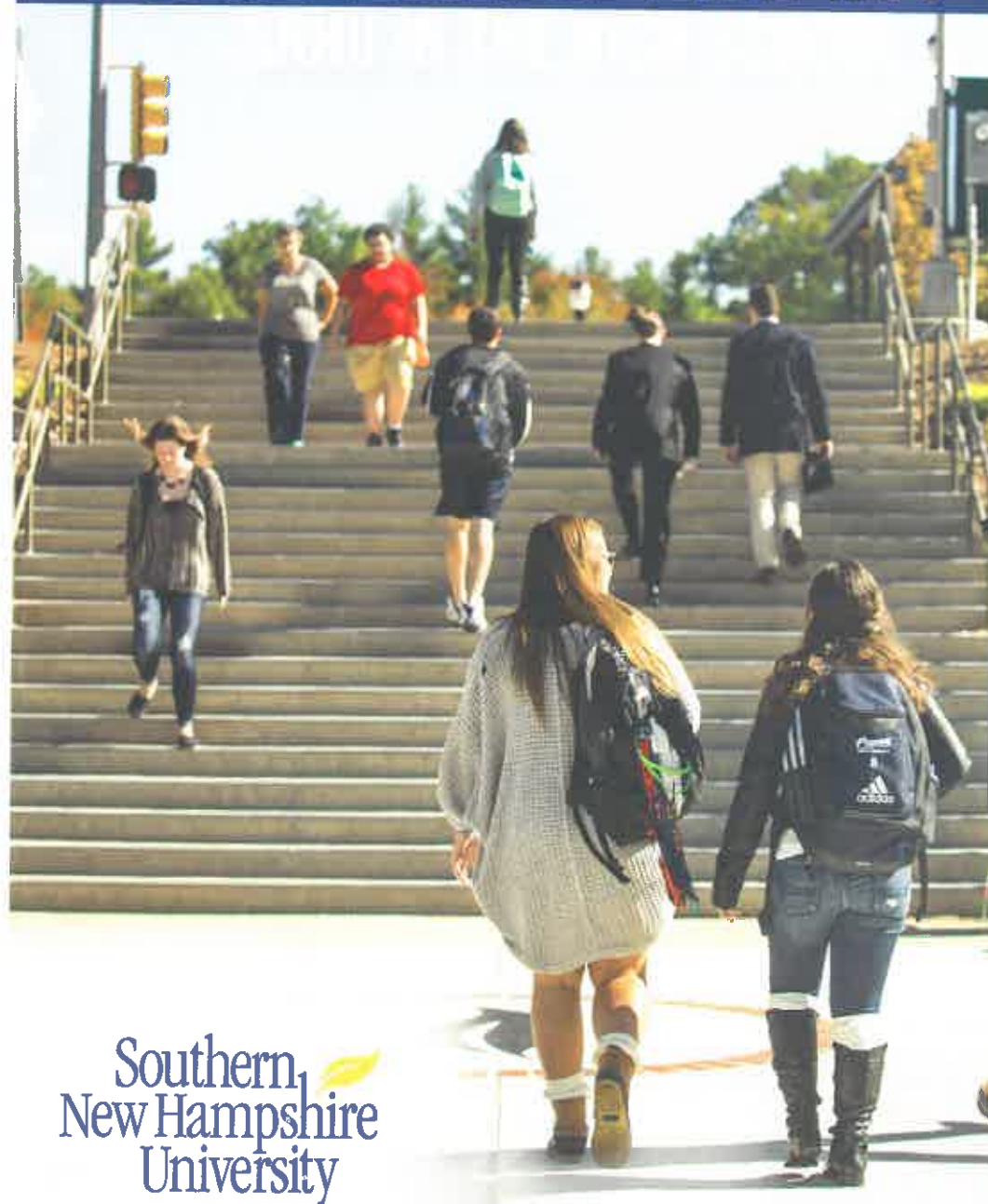
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# DUAL ENROLLMENT



Southern  
New Hampshire  
University



## WHAT IS SNHU IN THE HIGH SCHOOL?

SNHU in the High School is a dual enrollment program that provides students with the opportunity to earn early college credits while still in high school. Courses are aligned with SNHU curriculum to meet the same content, rigor, and academic standards of the university and are taught by approved instructors who meet SNHU's adjunct faculty requirements.

### Getting started is easy...

Enrolling is simple! Interested students should speak to their academic advisor about the options available at their school. Then, simply complete an application and submit the course registration fee for each class they wish to take before the registration deadline (students under the age of 18 will require parental permission to enroll). All grades will be recorded on an SNHU transcript, which students can use toward their individual program at SNHU—or transfer them to another university!

### ...and affordable!

One of the things that makes SNHU in the High School great is its affordability. Courses are offered at a discount of more than 90 percent of traditional day tuition. The fees are:

**3-credit course:** \$100

**1-credit lab:** \$25

*If the fee is a hardship, please speak with your teacher or high school principal.*



### Get a head start on college!

Students who take part in SNHU in the High School will have an immediate head start on their peers when they enroll in college. With a few courses under their belt, they will have a better understanding of the academic standards to which they will be held in college.

We believe students should get the credit they deserve for completing the universities' courses without the stress of one all-or-nothing exam. That's why, unlike AP, IB, and other course programs promising college credit, SNHU in the High School awards credits upon completion of the course, rather than based on a single test.

To learn about the SNHU in the High School options available to you, speak with your counselor or academic advisor. They can keep you informed about the course options available at your school and provide you with an application to the program.

### Make your credits count.

Most college and universities will accept transferred credits, though it is never a guarantee. Each school will have different rules regarding what credits can and cannot be accepted, and it is the student's responsibility to consult with other educational institutions to determine whether the SNHU credits can be transferred.

If you choose to enroll at SNHU, your courses and credits will be applicable to the majority of all SNHU majors (excluding our 3-Year Honors cohort model program)!